

Memorandum

TO: Envision San Jose 2040

Task Force

SUBJECT: MARCH 24, 2008

TASK FORCE MEETING

FROM: Stan Ketchum

DATE: March 15, 2008

This memo provides information to assist you in preparing for the March 24th Envision San Jose 2040 Task Force meeting. The two primary topics for this meeting are Health and the Built Environment and the Habitat Conservation Plan process in progress.

The recommended background reading for main agenda topics is as follows:

Agenda Item 3 - Health and the Built Environment

Planning staff has coordinated with staff from the Santa Clara County Public Health Department and staff from Public Health Law & Policy to lead a presentation on the connection between health and the built environment. An emerging body of research points to various connections between community planning and health issues. The location and density of development has great impact on the amount that people drive, walk, bike and take transit. Lower-density areas without essential services in close walking distance or frequent transit service correlates with greater vehicle miles traveled (VMT) per capita causing higher percentages of people who are overweight or obese resulting in a variety of chronic diseases. Required background reading for this item is an article, *The Planning Perspective on Health: Community Health as a Goal of Good Design*, which is included in your meeting packet.

Agenda Item 4 - Habitat Conservation Plan

Darryl Boyd, from the Department of Planning, Building and Code Enforcement, will present information on the Habitat Conservation Planning process and goals. As part of this presentation, Darryl will also discuss the biological communities that the HCP process intends to protect and enhance. Darryl will then discuss how the HCP process and outcomes are connected with Envision San Jose 2040. Required background reading for this agenda item is a brochure entitled *Santa Clara Valley Habitat Plan*. This brochure is included in your meeting packet.

Agenda Item 6 - Announcements

Attached to this memo is a current attendance record for task force members and a copy of the memo adopted by the City Council establishing the Envision San Jose 2040 Task Force Attendance and Membership Replacement policies. Please review both documents and notify staff if you see any inaccuracies or have any questions.

Recommended General Plan Educational Opportunities

There are two opportunities in the coming months to expand your knowledge of Urban Planning and your understanding of both the planning challenges and opportunities faced by Envision San Jose 2040. The first opportunity is a presentation and discussion by Don Weden, a former Santa Clara County Planner, entitled "WINDS OF CHANGE: Adapting General Plans to the Changing Realities of the 21st Century." The second opportunity is the Transportation and Land Use Coalition's upcoming annual summit in Oakland on "Healthy Communities, Healthy Planet." This summit will provide a wide variety of sessions exploring the connection between the built environment and health. Attendance at these events is, of course, not mandatory; however, both will include information valuable to our process. You may even see us there! More information on both of these opportunities is included in your meeting packet.

If you have any questions, please contact Michael Brilliot (535-7831) or me (535-7876).

Stan Ketchum Principal Planner

Envision San Jose 2040 Task Force

Attendance Record (Rev 3-14-08)

9th month

LAST NAME	FIRST NAME	9/17/2007	10/9/2007	11/13/2007	1/28/2008	2/25/2008	3/24/2008	4/28/2008	5/26/2008	6/24/2008	7/28/2008
Liccardo	Sam										
Lewis	Shirley	1				1					
Pandori	David	1									
Oliverio	Pierluigi	1									
Chirco	Judy										
Adams	Jackie										
Alvarado	Teresa		Α								
Ballard	Shiloh										
Beasley	Michele										
Chavez	Frank										
Chronert	Gary			А							
Cruz	Yolanda					EA					
Dace	Pastor Oscar										
Darnell	Harvey										
Dando	Pat										
Fadness	Dave	Α			Α						
Fernandez	Enrique										
Ellis-Lamkins	Phaedra					Α					
Hamilton	Leslee										
Но	Sam										
Hoang	Dan					Α					
Ianni	Nancy										
Jensen	Lisa										
Jesse	Frank										
Kamkar	Matt										
Lauer	Charles										
Lee	Karl										
LeZotte	Linda										
Rodriguez	Jenniffer										
Santos	Dick		Α								
Sausedo	Patricia										
Schoennauer	Erik										
Stabile	Judy			Α							
Struthers	Neil										
Talivaa	Alofa	EA			Α	Α					
Van Every	Michael					EA					
Zito	Jim		А								

A = Absent

EA = Excused Absence

Blank = Present



COUNCIL AGENDA: 9-11-07 ITEM: 4,4

Memorandum

TO: HONORABLE MAYOR AND

CITY COUNCIL

FROM: Joseph Horwedel

SUBJECT: SEE BELOW

DATE: August 24, 2007

Approved

Paul Krotho

Date

8/28/07

SUBJECT: Envision San Jose 2040 Task Force Attendance and Membership

Replacement Policies

RECOMMENDATION

The City Council approve the attached framework for Task Force membership for the proposed Envision San Jose 2040 Task Force.

OUTCOME

Establishment of a Task Force membership framework including attendance and membership replacement requirements for the Envision San Jose 2040 Task Force will provide clear guidance to the Task Force regarding the Council's expectations for consistent attendance by Task Force members and how the Task Force and City Council will address task force vacancies.

BACKGROUND

Based on staff's work with other task forces, it is useful to have clear rules on attendance and membership replacement. In consultation with the Co-Chairs and Vice Chair, there is interest in City Council action on Task Force attendance and membership replacement policies prior to the first meeting of the Task Force.

ANALYSIS

The proposed Task Force membership framework acknowledges the importance and expectation of consistent attendance at meetings, as there will be much information presented and discussed at each meeting. The proposed framework is described below, and is attached hereto as Attachment "A."

Attendance Requirement

A member of the Envision San Jose 2040 Task Force shall be removed from the Task Force

HONORABLE MAYOR AND CITY COUNCIL RE: Envision San Jose 2040 Task Force August 24, 2007 Page 2

after either three consecutive unexcused absences or a total number of unexcused absences greater than 30 % of the total meetings during a nine-month period. The following portions of Section 2.08.060.B of the San Jose Municipal Code apply to the Task Force to define situations that are not unexcused absences -- in other words, where the Task Force member's absence is excused -- including:

- An absence due to an illness of the member, or illness or death of a member's spouse, parent, child, brother or sister; or,
- For any member who is a City Councilmember or a city employee, an absence due to the member performing required city business.

Membership Replacement Requirement

Any seat on the Envision San Jose 2040 Task Force that becomes vacant during the first six months of the process will be filled by action of the City Council. After six months, any seats that become vacant will not be filled, with the exception of the seats for the ten Council District representatives. A Council Office may nominate an individual to fill their vacant Task Force seat, subject to approval by the City Council.

PUBLIC OUTREACH/INTEREST

Criteria 1 : Requires Council action on the use of public funds equal to \$1 million or greater.
Criteria 2: Adoption of a new or revised policy that may have implications for public health, safety, quality of life, or financial/economic vitality of the City.
Criteria 3: Consideration of proposed changes to service delivery, programs, staffing that may Community group that requires special outreach.

This memorandum will be posted on the City's website and Task Force members will be informed of the item.

EVALUATION/FOLLOW-UP

In conjunction with the approval of the formation of the Task Force on August 7, the Council directed that each Task Force member submit a biography to be assembled into a packet for distribution to the Council and Task Force and posted on the Envision San Jose 2040 website. The Mayor's Office is in the progress of collecting the biographies. When completed, they will be transmitted to Council in an Information Memo and distributed, as noted above.

FISCAL/POLICY ALIGNMENT

The General Plan Update process is guided by principles based on the San Jose 2020 General Plan.

COORDINATION

This memo has been prepared in coordination with the City Attorney's Office.

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CEQA

Not a Project.

Joseph Horwedel, Director

Planning, Building and Code Enforcement

For information on this item, please contact Stan Ketchum, Principal Planner at 535-7876.

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Attachment "A"

ENVISION SAN JOSE 2040 TASK FORCE MEMBERSHIP

1. Task Force Members.

The Council appointees to serve as members of the Envision San Jose 2040 Task Force "Task Force") are:

Sam Liccardo, Co-Chair

Shirley Lewis, Co-Chair

David Pandori, Vice Chair

Pierluigi Oliverio, Councilmember

Judy Chirco, Councilmember

Jackie Adams, Council District 2 Representative

Teresa Alvarado, Hispanic Foundation

Shiloh Ballard, Silicon Valley Leadership Group

Michele Beasley, Greenbelt Alliance

Beverley Bryant, Home Builders Association of Northern California

Frank Chavez, Story Road Business Association and Alum Rock School Board

Gary Chronert, Council District 9 Representative

Yolanda Cruz, City Labor Alliance

Pastor Oscar Dace, Bible Way Christian Center

Harvey Darnell, Neighborhood Organizations

Pat Dando, San Jose Silicon Valley Chamber of Commerce

Dave Fadness, Council District 10 Representative

Enrique Fernandez, Council District 7 Representative

Phaedra Ellis-Lampkins, South Bay Labor Council

Leslee Hamilton, Parks and Recreation Commission

Sam Ho, San Jose Evergreen Community College District

Dan Hoang, Vietnamese American Federation of Northern California

Lisa Jensen, Council District 3 Representative

Frank Jesse, BEA Systems, Inc.

Matt Kamkar, Planning Commission

Nancy Ianni, Council District 6 Representative

Charles Lauer, Council District 1 Representative

Karl Lee, Chinese American Real Estate Association

Linda LeZotte, Berliner, Cohen, LLC

Dick Santos, Council District 4 Representative

Patricia Saucedo, National Association of Industrial and Office Parks

Erik Schoennauer, Land Use Consultant

Judy Stabile, Past Deputy Director, San Jose Downtown Association

Neil Struthers, Santa Clara County Building Trades Council

Alofa Talivaa, Council District 5 Representative

Michael Van Every, Republic Urban Properties

Jim Zito, Council District 8 Representative

(hereinafter referred to individually as "Member" and collectively as "Members").



2. Attendance.

Removal for Unexcused Absences.

A member of the Envision San Jose 2040 Task Force shall be removed from the Task Force after either three (3) consecutive unexcused absences or a total number of unexcused absences greater than 30 % of the total meetings during a nine-month period.

b. Excused Absences

The following absences are excused absences and shall not be subject to the removal provisions of subsection 2.a above.

- (1) An absence due to an illness of the member, or illness or death of a Member's spouse, parent, child, brother or sister; or,
- (2) For any Member who is a City Councilmember or a city employee, an absence due to the Member performing required city business.

3. <u>Member Replacement.</u>

Any seat on the Envision San Jose 2040 Task Force that becomes vacant within first six (6) months after the appointment of the Member by the Council will be filled by action of the City Council. After six (6) months, any seats that become vacant will not be filled, with the exception of the seats for the ten (10) Council District representatives. A Council member may nominate an individual to fill that Council member's vacant Task Force seat, subject to approval by the City Council.